



BYOD Laptops @ Mudgeeraba State School

Our BYOD laptop program aims to better prepare senior primary students for Year 7. Beyond Mudgeeraba, the end goal overall is to develop young people who can be innovators, entrepreneurs, life-long learners and global citizens. We strongly encourage and invite our senior primary students to participate in this program.

BYOD stands for 'Bring Your Own Device'. This program permits students to bring their own personal device, within specifications, to school to support and further their education. It means devices such as personal laptops can now access school and the Department's network. This makes working between home and school seamless for students.

How will my child access learning?

Your child's personal laptop will be integrated into the daily classroom curriculum lessons through the Microsoft OneNote application. The teacher creates an online classroom notebook through OneNote and this stores all lessons, resources and feedback for students. Each student accesses their learning through a personal 'tab'.

The advantages for implementing BYOD at Mudgeeraba State School not only includes better preparedness for Year 7 but,

- greater connection between home and school; students can share their learning and feedback with their parents
- increased communication between home and school; parents can gain greater clarity around the Australian Curriculum, assessment and reporting
- personalisation of learning for all students; providing consultation and timely feedback for mastery
- access to global resources to further enhance learning
- active citizenship through demonstration of responsible online learning
- fostering independence and collaborative learning

What device?

Students require a PC compatible laptop that has the following specifications,

- Windows 11
- 6 hours of battery
- Intel or AMD processor
- Audio jack
- 16GB Memory
- 256GB Storage
- Wifi Capability 5GHZ

Before arriving to school, students must have installed,

- Microsoft 365 (free for students)
- Intune (see video on our website)

Unfortunately, our network does not support Chromebooks or Microsoft Surface RT.

How to install Microsoft 365

Installing Microsoft 365 requires students to have access to their MS ID and password details. Our school website has a guide but the following steps can also help.

1. Log on to <http://mis.eq.edu.au>
2. Click on App Launcher on the top of left-hand side of screen
3. Click 'Office 365'
4. On the far right hand side click 'Install Office', follow the prompts

Other software that students may wish to install include,

- Video players – VLC media player <https://www.videolan.org/vlc/index.html>
- Audio recorders – Audacity <https://www.audacityteam.org/download/>
- Adobe Acrobat reader <https://get.adobe.com/reader/>

Where can I learn more about Microsoft OneNote?

Information about OneNote is very accessible to everyone. Youtube and google are helpful as well Microsoft <https://support.microsoft.com> click the OneNote icon.

How to install 'Intune'

Intune is a secure mobile management system that allows you to use Departmental Wi-Fi, emails, applications and websites on personal devices. Our school website has a step-by-step guide and video of the installation process. If the installation fails at any time, please re-open the Intune app and try again.

How do I know my child is safe when learning online?

At Mudgeeraba State School all students are to abide by the Student Code of Conduct which outlines expectations for when students are learning at school and or online using the department's network.

We expect daily that our students uphold the core values of our school – respectful, responsible, safe and learner. Students who engage in unsafe behaviours may face loss of privileges and or disciplinary absence.

We encourage parents to set their own boundaries for when students are engaged in online learning at home, the <https://www.esafety.gov.au/> site can provide a range of resources.

We view online learning through a classroom teacher designed OneNote differently to students accessing social media. Mudgeeraba State School does not support nor give students access to social media. Access to social media is a parental choice.

An internet filtering solution provides Department of Education with the ability to restrict access to inappropriate material on DET's network. Content filtering is active only whilst the device is connected to the school's wireless network. To help keep students safe, we do not permit students to use their own 4G or 5G mobile data connection whilst at school. Any content accessed in this manner will not be filtered. It is important to remember filtering systems are not foolproof and do not replace the need for care when students are online.

Before students participate in the program they must return the BYOD Participant's Agreement, available from our school's website.

How will I know that my child's laptop is safe and secure while at school?

As the BYOD laptop program is only accessible to senior primary (Year 5 and 6) students, parents will determine whether their child is responsible to keep their laptop safe and secure at school. Students must ensure that they keep their laptop safe from damage while travelling to and from school. When using their laptop within the classroom, students must ensure that they keep it with them at all times and store it in the identified secured spot during break times. Classrooms will be kept locked during unattended times, access to rooms will be limited to classroom teachers.

Purchasing insurance is a personal choice. When purchasing a laptop please learn about your options to purchase accidental damage protection. Ensure that this covers your child's laptop for accidental damage on and off the school. Fire, theft and Acts of God are usually not covered under these programs and we request you to include it in your personal or home insurance ensuring you contact them and are aware of what is covered. All insurance claims must be settled between you and the insurance company.

All maintenance for the laptop, operating system and software purchased by parents is the responsibility of themselves. Our school's IT technician can only advise students on the installation of Intune and Microsoft 365. They are unable to repair or provide maintenance to personal laptops.